



Tuggeranong United FC

Self-Registration Guide

U13, U14, & U16 Division 1 Development Teams

Please follow the following instructions to register online for our club:

Note that Mozilla Firefox and Internet Explorer are the most stable browsers and least likely to 'drop out' in the middle of registering.

1. Login:

- a) Go to the MyFootballClub website: www.myfootballclub.com.au
- b) Click on "Register Now"
- c) Select "Player Registration"
- d) Follow the prompts to proceed to login pages, find/ create your FFA number and/or reset your password
- e) Login using your FFA number and password:
 - **FFA Number:**
 - **Password:**

2. Start Registration

- a) Once logged in, select "Make a Registration" or "Register Now"
- b) Update contact details if necessary. Make sure your details are current & emergency contact is someone who can be contacted-not your coach or registrar's name from 2009!
- c) On the next screen, enter the club name **Tuggeranong United FC**
Please double check club name in the dropdown list
- d) Select the Registration role as: "Player"
NB: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country
- e) Select the correct Registration Package that applies for your registration.
Note that you chose the package based on the **age** you are turning this year, **NOT** what squad you are selected in.

Premier League Package	Season	Total Fee
U13 Development Team	2018 Outdoor	\$520
U14 Development Team	2018 Outdoor	\$520
U16 Development Team	2018 Outdoor	\$520

Note: The 'club fee' component you will see *contributes* to (but does not totally cover) costs associated with TUFC running a development program.

- f) Click the "Add" button.
- g) Click the Next button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click Next.

- i) Click on “Pay Now” to pay online with a credit card (VISA or MasterCard), or select “manual Payment at Club” if you want to pay our club via direct debit into the account. Other methods of payment MUST be discussed with the Registrar first.

NB: Payment must be made before a registration can be accepted.

- j) Answer the questions on the final page and click the “Save All Answers” button.

Your registration has now been submitted. Make sure you have paid your fees and completed any necessary ID checks, etc. The Registrar will then approve and activate your registration in the system.

3. Where do I go if I need help with my registration?

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ’s page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8020 4199 if you are having problems with your password to login.
- Contact your club Registrar at registrar@tufc.org.au