



## Tuggeranong United FC

### Self-Registration Guide

### MiniRoos/Juniors U5 to U17 Girls & Under 18 Boys

Please follow the following instructions to register online for our club:

**Note:** Mozilla Firefox and Internet Explorer are the most stable browsers and least likely to 'drop out' in the middle of registering.

#### 1. Login:

- a) Go to the MyFootballClub website: [www.myfootballclub.com.au](http://www.myfootballclub.com.au)
- b) Click on "Register Now"
- c) Select "Player Registration"
- d) Follow the prompts to proceed to login pages, find your FFA number and/or reset your password if you've never played football before, you will need to follow the prompts to create an account.
- e) Login using your FFA number and password:
  - **FFA Number:**
  - **Password:**

#### 2. Start Registration

- a) Once logged in, select "Make a Registration" or "Register Now"
- b) Update contact details if necessary. Make sure your details are current & emergency contact is someone who can be contacted-not your coach or registrar's name from 2009!
- c) On the next screen, enter the club name **Tuggeranong United FC**  
*NB: If you get a message saying there are no packages then click OK and check the club name* d)

Select the Registration role as: "Player"

*NB: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country*

- e) Select the correct Registration Package that applies for your registration. Age restrictions will limit the packages available to register in. Please note it is the age you/ your child is turning in 2017 that determines the package in which you should register. e.g. Turning 5 years old by 31 December 2017  
 → register in MiniRoos Under 5s.

These packages apply to the Junior Leagues from Under 5 MiniRoos to the Under 18 Girls and U18 Boys competitions. Please do NOT select the NPL packages unless you have specifically been selected to play NPL full-time.

Fee Name	Season	Total Fee
MiniRoos Under 5 (Rego Package)**	2018	\$ 208.00
MiniRoos Under 6	2018	\$ 185.00
MiniRoos Under 7	2018	\$ 185.00
MiniRoos Under 8	2018	\$ 214.00
MiniRoos Under 9	2018	\$ 214.00
Junior Open / Junior Girls Only Under 10	2018	\$ 270.00
Junior Open / Junior Girls Only Under 11	2018	\$ 270.00

Fee Name	Season	Total Fee
Junior Open / Junior Girls Only Under 12	2018	\$ 291.00
Junior Open Under 13	2018	\$ 291.00
Junior Open / Junior Girls Only Under 14	2018	\$ 291.00
Junior Open Under 15	2018	\$ 308.00
Youth Open / Youth Girls Only Under 16	2018	\$ 308.00
Youth Open / Youth Girls Only Under 18	2018	\$ 330.00

\*\* MiniRoos Under 5 includes a starter kit of ball, shin guards, shorts, socks, water bottle, back pack.

Note that the 'club fee' component you will see *contributes* to (but does not cover) all costs associated with running TUFC junior programs. Grounds hire, referee fees, uniform & equipment replacement & purchase are just some of the costs we need to cover.

- f) Click the "Add" button.
- g) Click the Next button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click Next.
- i) Click on "Pay Now" to pay online with a credit card (VISA or MasterCard), or select "manual Payment at Club" if you want to pay our club via direct debit into the account. Account information will appear on your invoice. Other methods of payment MUST be discussed with the Registrar first.

***NB: Payment must be made before a registration can be accepted.***

- j) Answer the questions on the final page and click the "Save All Answers" button.

Your registration has now been submitted. Make sure you have paid your fees and completed any necessary ID checks, etc. Then the Registrar will approve and activate your registration in the system.

### **3. Where do I go if I need help with my registration?**

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ's page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8020 4199 if you are having problems with your password to login.
- Contact your club Registrars:
- [registrar@tufc.org.au](mailto:registrar@tufc.org.au)
- Matt Carling at [tufc.registrar@gmail.com](mailto:tufc.registrar@gmail.com) for Under 10 to U18s.
- Tatum Freeman at [tufc.rooball@gmail.com](mailto:tufc.rooball@gmail.com) for Under 5s to U9s